

HOSPITALITY HOUSE
JOB ANNOUNCEMENT

TITLE: Substitute Studio Assistant – Community Arts Program
REPORTS TO: Program Manager, Community Arts Program
COMPENSATION: \$17.34/hour
STATUS: Substitute, non-exempt, non-union position
DEADLINE: Open until filled. Open to internal candidates till September 16, 2021, 5pm

ORGANIZATION DESCRIPTION:

Founded in 1967, Hospitality House is a progressive, community-based organization located in the heart of San Francisco. We provide opportunities and resources for homeless and other low-income neighborhood residents to rebuild their lives, celebrate creativity, and strengthen community. Hospitality House builds community strength by advocating policies and rendering services that foster self-sufficiency, cultural enrichment, and community belonging. We use a peer-based approach grounded in harm reduction principles, and encourage active participation by community members in various levels of decision-making throughout the agency.

Hospitality House has six programs. The Tenderloin Self-Help Center and Sixth Street Self-Help Center are behavioral health-based community centers that provide emergency and support services using a low-threshold, peer-based, self-help model. Together, these centers reach thousands of community residents every year. The Shelter Program now includes a 65-room Shelter-In-Place hotel, that builds and fosters a thriving community among persons previously experiencing homelessness, and helps residents improve their quality of life. The Community Arts Program is the City's only free fine arts studio for low-income artists, where all can hone their artistic talents, through open studio hours, skills workshops, ceramics and silk-screening classes, and gallery space for artists to exhibit and sell their work – and keep 100% of the proceeds. The Community Building Program includes a volunteer training program, civic engagement activities, and the Healing, Organizing & Leadership Development Program, a peer-based community organizing program for community residents affected by trauma. The Employment Program offers job readiness services, employment and training resources, and vocational and job search support through two neighborhood-based employment resource centers. All programs provide a range of individual support, community resources, and employment and housing opportunities for people to achieve stability, self-sufficiency and community connection.

Hospitality House is an equal opportunity employer. We enthusiastically accept our responsibility to make employment decisions without regard to race, religious creed, color, age, sex, gender, sexual orientation, gender identity, national origin, religion, marital status, medical condition as defined under State law, disability, military service, pregnancy, childbirth and related medical conditions or any other classification protected by federal, state, and/or local laws and ordinances. Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

POSITION DESCRIPTION:

Under the supervision of the Program Manager, Substitute Studio Assistants will provide artistic access, peer counseling, and advocacy in the Community Arts Program to support artists and motivate them to create art and to improve their overall physical, emotional, and economic health. Substitute Studio Assistants will staff program activities and assure the safety and comfort of artists in their care, providing respectful, compassionate, culturally-competent, attentive treatment of artists as well as effective outreach and engagement of individuals who may have difficulty participating in program activities. Substitute Studio Assistants will also provide artistic guidance and instruction and assist in the coordination of exhibition and promotion activities for the Community Arts Program. There will be a high level of expectation placed on successful participant engagement and prompt, effective service delivery.

QUALIFICATIONS:

- Peer counseling experience, particularly working with diverse constituencies or relevant education
- Related arts experience in a social service environment or interest in the visual arts and active personal art practice
- Previous personal experience with poverty, homelessness, mental illness, and/or substance use issues.
- Experience with or interest in learning about a wide range of artistic media and techniques, such as those for painting, drawing, collage, screen printing, ceramics and photography.
- Demonstrated ability to actively engage & assess people who are experiencing homelessness, active drug use, mental illness, and other barriers to stability and health utilizing the modalities of harm reduction and self-help.
- Ability to work compassionately with those who have difficulty engaging with service providers.
- Ability and skill to become familiar with all participants who regularly visit the program and to motivate and engage them into art activities and services as they are ready. Ability to develop effective relationships following the principles of harm reduction.
- Ability to effectively resolve conflicts among participants and to de-escalate potentially violent situations.
- Ability to work professionally and ethically in a team setting, including the ability to maintain a high level of confidentiality.
- Excellent interpersonal communication and active listening skills.
- Ability to attend staff meetings and trainings that are not during regular shift hours.
- Bilingual English and Spanish, Russian, Vietnamese or Chinese preferred.
- Portfolio of three to five works in a variety of media.

RESUME & COVER LETTER TO:

Hospitality House/Substitute Studio Assistant Search (Community Arts Program)

290 Turk Street, San Francisco, CA 94102, or personnel@hospitalityhouse.org

Please specify the position for which you are applying. Please NO PHONE CALLS or VISITS.